

Careers Education, Information, Advice and Guidance Policy (CEIAG)

In working towards the school aims of 'Aspire and Achieve', careers guidance for our students is more important today than ever before. Students will achieve their full potential by understanding the education, training and employment opportunities available to them.

As a school we aim to support students by providing information, advice and guidance at key stages of their education; allowing them to make the best possible decisions about the range of options available to them. These options will include academic, vocational and apprenticeship opportunities. Through our careers programme we aim to prepare our students for the world of work whichever option they choose.

Princes Risborough School Information, Advice and Guidance (IAG) key aims:

- raise aspirations and encourage achievement
- allow students to make informed choices regarding options available
- provide high quality careers advice
- facilitate contact with the world of work by working in partnership with employers and training providers
- develop links with local colleges in order to offer a wide range of opportunities to students
- develop students' employability skills
- promote equal opportunities for all in line with the school's Equality, Inclusion and Cohesion Policy

Princes Risborough School Careers Programme states in more detail how the school aims to provide students with the skills and knowledge to Aspire and Achieve in their future career choices. The School Careers Programme is based on 'Careers guidance and access for education and training providers' (DfE, October 2018) and 'Good Career Guidance: Reaching the Gatsby Benchmarks' More detailed information on our Careers Programme can be found in the following documents:

Careers Provider Access Policy which is found on the Management and Strategy page of the Policies section of the website. <http://www.princesrisborough.bucks.sch.uk/Home/Policies/>

Princes Risborough School Annual Careers Programme 2021-22 which is found on the Careers and Apprenticeships section of the school website

<https://www.princesrisborough.bucks.sch.uk/Students/Careers-and-Apprenticeships/>

The Gatsby Benchmarks

The Gatsby Career Benchmarks are a result of an international study to find the best practice in career guidance worldwide and underpin Princes Risborough School's Career Programme. The benchmarks are:

Benchmark 1: A Stable Careers Programme

Every school and college should have an embedded programme of career education and guidance that is known and understood by pupils, parents, teachers and employers.

Benchmark 2: Learning from Career and Labour Market Information

Every pupil and their parents should have access to good quality information about future study options and labour market opportunities. They will need the support of an informed adviser to make the best use of available information

Benchmark 3: Addressing the Needs of Each Pupil

Pupils have different career guidance needs at different stages. Opportunities for advice and support need to be tailored to the needs of each pupil. A school's careers programme should embed equality and diversity considerations throughout.

Benchmark 4: Linking Curriculum Learning to Careers

All teachers should link curriculum learning with careers. For example, STEM subject teachers should highlight the relevance of STEM subjects for a wide range of careers pathways

Benchmark 5: Encounters with Employers and Employees

Every pupil should have multiple opportunities to learn from employers about work, employment and the skills that are valued in the workplace. This can be through a range of enrichment activities including visiting speakers, mentoring and enterprise schemes.

Benchmark 6: Experience of Workplaces

Every pupil should have first-hand experience of the workplace through work visits, work shadowing, and/or work experience to help their exploration of career opportunities, and expand their networks.

Benchmark 7: Encounters with Further and Higher Education

All pupils should understand the full range of learning opportunities that are available to them. This includes both academic and vocational routes and learning in schools, colleges, universities and in the workplace.

Benchmark 8: Personal Guidance

Every Student should have opportunities for guidance interviews with a careers adviser, who could be internal (a member of school staff) or external, provided they are trained to an appropriate level. These should be available whenever significant study or career choices are being made. They should be expected for all pupils but should be timed to meet their individual needs.

Post 16 Pathways and Progression

All young people in England must continue in education or training until they are 18. At the end of year 11 the following options are available:

- Full time study at a college, sixth form or training provider
- Full time work or volunteering combined with part time education or training
- An apprenticeship
- A traineeship

The majority of our Year 11 students are able to access Level 3 qualifications and we aim to provide a wide range of A Level and Level 3 BTEC subjects to cater for the needs of our students. We carry out IAG meetings with all Year 11 students during the Spring Term to discuss aspirations and plans for the future, in order to help each student decide which option is most appropriate for them.

IAG meetings for Year 10 Students take place in the Summer Term.

Useful Links

UCAS: <https://www.ucas.com/>

Unistats: <https://unistats.ac.uk/>

Careerpilot : <https://www.careerpilot.org.uk/>

Top Apprenticeship Employers: <https://www.ratemyapprenticeship.co.uk/top-employers>

Find a Traineeship: <https://www.gov.uk/find-traineeship>

Find an Apprenticeship: <https://www.gov.uk/apply-apprenticeship>

Amazing Apprenticeships: <https://amazingapprenticeships.com/>

National Apprenticeship Service: <https://www.getingofar.gov.uk/>

National Careers Service: <https://nationalcareersservice.direct.gov.uk/>

Not Going to Uni <https://www.notgoingtouni.co.uk/>

Local Colleges

Buckinghamshire College Group (Aylesbury, Amersham and High Wycombe):

<https://www.buckscollegigroup.ac.uk/>

Henley College: <http://www.henleycol.ac.uk/>

BCA: <https://www.bca.ac.uk/>

UTC Aylesbury: buckinghamshireutc.co.uk

Employer Links

To support our Careers Programme. Princes Risborough School is working to develop strong partnerships with a range of educational institutions, training providers and employers. We are a part of the Bucks Careers Hub, a network of education providers working with the Careers and Enterprise Company to develop quality Careers Education in Buckinghamshire schools. Partnerships with employers contribute to our careers programme through:

- raising aspirations and increasing motivation by helping students to identify goals
- demonstrating how curriculum learning links to the workplace
- providing opportunities such as work experience, workplace visits, guest speakers and curriculum support.

Useful resources for students and parents:

- National Careers Service: <https://nationalcareersservice.direct.gov.uk/> provides information, advice and guidance to help you make decisions on learning, training and work and includes job profiles and a skills health check to help you decide whether or not you are suited to a particular job.
- Bucks Skills Hub: Invaluable career related information, including guides to different Job sectors, case studies on the world of work, how to make yourself more employable and much more. <https://bucksskillshub.org/>
- Icould: <https://icould.com/about-us/> provides career inspiration and information for young people. There is free access to over 1000 personal video stories, detailed job information, plus practical tips, insight and advice.
- Parental Guidance: <http://www.parentalguidance.org.uk/> will give you some of the advice and information you need to support young people during their transition to adult working life, including up-to-the-minute and well-researched articles by the country's leading careers writers.
- Speakers for schools: <https://www.speakersforschools.org/> Inspirational talks and Virtual Work Experience opportunities