

6<sup>th</sup> October 2025

## Welcome to Princes Risborough School Sixth Form

Dear Parents and Carers,

It is with great pleasure that we welcome you and child to Princes Risborough School Sixth Form, we are very pleased students have settled in well and hit the ground running in their Level 3 qualifications. This next phase marks an exciting and significant transition towards greater academic independence, personal responsibility, and future success, whether that lies in higher education, apprenticeships, or the world of work.

Sixth Form life is challenging, rewarding, and requires a dedicated partnership between home and school. We are committed to providing the best possible environment for your child to flourish, and we want to ensure you are fully informed of our key expectations and procedures.

### Attendance: The Foundation of Success

In the Sixth Form, every lesson and study period is vital. We operate an expectation of **100% attendance** across all timetabled sessions. Given the rigour of A Level and BTEC courses, missed time is extremely difficult to make up and directly impacts final outcomes.

- **Reporting Absence:** If your child is unable to attend school due to illness, please email: [studentabsence@prsbucks.com](mailto:studentabsence@prsbucks.com) with a reason for the absence. Your child should also email their form tutor and any teachers whose lessons they will miss and ensure they catch up on missed work when they are feeling better.
- **Medical Appointments:** Appointments should, wherever possible, be scheduled outside of school hours. If this is unavoidable, parents/carers must inform [studentabsence@prsbucks.com](mailto:studentabsence@prsbucks.com) and [sixthformteam@prsbucks.com](mailto:sixthformteam@prsbucks.com)

### Being Positive, Responsible, and Successful (PRS)

Our ethos is built on the core values of **Positive, Responsible, and Successful**. In the Sixth Form, this translates directly into the independence and maturity required for success:

- **Positive:** Maintaining an optimistic and resilient mindset, actively seeking support when needed, and contributing positively to the Sixth Form community.
- **Responsible:** Taking ownership of their learning, meeting deadlines without prompting, managing their supervised study time effectively, and respecting the environment and all members of the school community.
- **Successful:** Setting ambitious goals, striving for the highest grades, and building a portfolio of skills and experiences that prepare them for their chosen next step.

### Dressing Responsibly

Students are trusted to dress responsibly at school, students are not allowed to wear crop tops/boob tubes or anything which may be deemed inappropriate or offensive.



For the safety and security of all students and staff, all Sixth Form students are required to wear their **Princes Risborough School ID lanyard visibly at all times** while on the school premises. This is a non-negotiable security requirement that distinguishes them as members of the Sixth Form community. Students who forget their lanyards will be asked to sign in and collect a temporary ID.

### Leaving School During the Day

A key privilege of being a Year 12 student is the permission to leave the school site during free periods after lunch, provided they are not scheduled for a lesson, supervised study, or compulsory assembly. Students who are not meeting expectations in terms of attendance, progress or grades may have this privilege revoked.

- This freedom is a preparation for university and working life, designed to foster self-management.
- Students must ensure they **sign out when leaving the premises and sign back in immediately upon returning**. Failure to adhere to the sign-in/sign-out procedure may result in the loss of this privilege.
- We strongly encourage students to use non-contact time productively in our dedicated Sixth Form study areas.

### Key Dates Through the Year

We encourage you to mark these important dates in your calendar, as they are crucial checkpoints for monitoring and supporting your child's progress throughout the year:

Event	Approximate Timeframe	Purpose
<b>Year 12 Progress Evening</b>	16th October	Meet with teachers and get a good idea of how students have settled into each subject.
<b>Mock Exams 1</b>	W/C 12th January 2026	Identify strengths and weaknesses and gain a good understanding of exam requirements.
<b>23rd April 2026</b>	Progress Evening 2	A final meeting with teachers to discuss revision strategies, exam technique and next steps.
<b>May/June 2026</b>	UCAS Information Evening	The launch of UCAS to parents and students.



<b>TBC - Summer Term</b>	Work Experience	Students spend 5 days gaining experience in the workplace.
<b>Entrance to Year 13 Exams</b>	End of Summer Term (June/July)	Students have to pass all BTEC required units and achieve at least a D grade in A Level subjects.*

\* Students who do not achieve this minimum expectation will be required to resit this on the INSET day in September 2026.

Specific dates will be published on the school website and through direct communication nearer the time.

We look forward to working with you throughout this exciting journey. Should you have any questions or concerns, please do not hesitate to contact the Sixth Form Team.

We look forward to meeting you at progress evening on Thursday 16<sup>th</sup> October. Appointments will be available for booking from 6pm today. If need support please contact the school office.

Yours faithfully,

Mrs Wallington  
Head of Sixth Form

Mr Toovey  
Raising Achievement Officer, Year 12

