

12th December 2025

Year 10 Work Experience - July 2026

Dear Parents and Carers of Year 10 Students,

We are delighted to announce the launch of Princes Risborough School's very first **Year 10 Work Experience Programme**, which will take place on **Tuesday 14th, Wednesday 15th July** and **Thursday 16th July** as part of our Enrichment Week.

This exciting initiative is designed to give our students a valuable opportunity to experience the world of work, develop essential employability skills, and gain insight into potential career pathways. This will be the final event in the Year 10 Work Skills Programme. Throughout the year, students will take part in a series of activities designed to build confidence and employability skills — including mock interviews, a trip to the Bucks Skills Show, and the Bucks New University Take Over Day.

- **Dates:** Tuesday 14th - Thursday 16th July 2026
- **Organisation of Placements:** Students are responsible for securing their own work experience placements, with the support of their families. While the school has a small number of contacts, the majority of placements will be found through students' own networks of friends, family, and local connections.
- **Logging Placements:** We will be using **Unifrog** (www.unifrog.org) to manage the administration of the work experience programme – for example, Risk Assessment and Health & Safety policy, as well as getting agreement from yourselves for the placement to go ahead. Students will need to log their placement on their Unifrog account. The Unifrog system will then email the employer, the parent/guardian, and the school, to collect the necessary information and permissions.

Unifrog have created a set of guides about placements which you can find here. [Adding Placements on Unifrog](#)

We ask for your support in helping your child identify and secure a suitable placement. This could be within your own workplace, through family friends, or by reaching out to local businesses. Placements can be in any sector, provided they offer a safe and constructive environment for students to learn and develop.

Next Steps

- Begin discussing possible placements with your child. [Work Experience Guidance](#)
- Support them in making contact with employers where appropriate.
- Ensure that once a placement is confirmed, it is **logged on Unifrog by Thursday 12th February 2026**. Should you require any support in identifying/arranging suitable placements, please do not hesitate to contact me.

We believe this programme will be an invaluable experience for our Year 10 students, helping them to build confidence, independence, and a clearer sense of their future aspirations.

Thank you in advance for your support in making this initiative a success. Should you have any questions, please do not hesitate to contact the school. Finally, if you have any contacts or if you yourself would be in a position to support another student with their work placement we would like to hear from you.

Yours faithfully,

Laura Redrup
PRS Careers Coordinator and IAT Careers Lead

