

Admission Arrangements Policy – 2021/2022



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Date	Circulation	Amendments to previous version
November 2021	LGB for determination	1. CLA and previously CLA definition amended to include those outside of England in line with the 2021 Admissions Code.

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1. Introduction

The admissions policy for Princes Risborough School follows The Coordinated Admissions Scheme for Secondary Schools in the Area of Buckinghamshire County Council Local Authority (the County Scheme) unless stated. The County Scheme is available on the Buckinghamshire County Council website

(<https://www.buckscc.gov.uk/services/education/school-admissions/admissions-policies-consultations-and-statistics/admissions-policies/>). Due to the elevations within the site and the age and construction of some buildings not all areas are fully accessible to students with physical difficulties

Once children with EHCPs have been allocated places are offered according to the following criteria, in order of priority:

1. Looked after children and previously looked after children. (see Note 1)
2. Children living within the catchment area of the school
<https://services.buckscc.gov.uk/school-admissions/schools?urn=137372&view=map> (Proof of address maybe required).
3. Siblings of children in Years 7-10 who are on the roll of the school at the time the allocations are made, and are expected to be on the school roll at the time of proposed admission.

4. Children who have exceptional social or medical needs, supported by written evidence from a doctor, social worker, Education Welfare Officer or other appropriate person.

5. Once the above rules have been applied, any further places will be offered in distance order, using the distance between the family's Normal Home Address and the school's nearest entrance gate, offering the closest first. A straight line distance is used. (Proof of address maybe required)

Admissions for all other year groups and in year admissions will be dealt with in accordance with this policy.

Students will be admitted at the age of 11+ without reference to ability or aptitude using the criteria below. The admission number for September 2021 will be 180. The academy intends to hold waiting lists for any oversubscribed year group after the 1st September. Applications for inclusion on the waiting list must be made on the academy's appropriate form and they will be ranked according to our over-subscription criteria as above. We have to admit any student who is the subject of a 'direction' by the LA or allocated to us according to the local Fair Access Protocol and any such students take precedence over the waiting list.

Where some, but not all, of the children who qualify under one of these rules, can be taken priority will be given to children by taking account of the next rule (or rules) in the numbered list to decide who has priority for places.

If it still not possible to decide between two applicants who are equidistant then a random allocation will be made to allocate the final place. An explanation of the method of making random allocations is on the council website.

Note 1: Definition of Looked After Children and Previously Looked After Children.

For admissions purposes a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

2. Sixth Form

2.1 Introduction

All Sixth Form students must be following a full time timetable. For Advanced Level students this is normally considered to be not less than three full Advanced Level subjects or BTEC National equivalents in Year 12 and at least three full A' Levels or BTEC equivalent in Year 13. Any programme of study which is less than three full A' Levels or equivalent cannot be considered full time. Students who do not propose following or sustaining a full time programme of study cannot be admitted.

Students are normally admitted at the start of Year 12 with the expectation of staying for Years 12 and 13. In exceptional circumstances, students will be admitted at the beginning of Year 13 with a view to complete a further one or two years in the Sixth Form. Only in exceptional circumstances will an existing student be allowed to remain for further study in Year 14 and no new entrants will be admitted in Year 14. No student will remain on roll beyond the end of Year 14.

2.2 Advanced Level Course Minimum Entry Requirements

- General admissions policy: All students are normally required to have passed at least five GCSEs or equivalent at 9 – 4 grade or equivalent including English Language and Mathematics unless there are exceptional circumstances. No students may be admitted who are without a minimum grade 4 pass in both GCSE English and GCSE Mathematics unless there are exceptional circumstances in which that student has transferred from a school in a country where English academic qualifications are not normally offered.
- Students must be able to start the Advanced Level course, unless there are significant extenuating circumstances, no later than three weeks after the commencement of the autumn term at the start of Year 12. Students would not normally be allowed to join the Sixth Form after the third week in September.
- Individual A' Level subjects may insist on an additional minimum entry requirement, for instance grade "66" or above [or equivalent] at GCSE in Science to take A' Level Science. These additional entry requirements will be detailed in the Sixth Form Prospectus and, once again, will be subject to extenuating circumstances but normally a student would not be admitted onto specific courses if those course specific entry requirements had not been met. Failure to meet individual subject entry requirements will not preclude acceptance into the Sixth Form for other courses if the general entry requirements are met. In such cases, students will be advised of the courses they have sufficient requirements to study immediately following GCSE results. The individual entry requirements published in the Sixth Form Prospectus for the appropriate year of entry will be considered to apply as individual entry requirements may change from year to year.

2.3 Application

Application will be through the Sixth Form Application Form, which will be issued to all Princes Risborough School students in the Autumn term of Year 11. External applicants will receive this form on request or can download it from the school website. All students from Princes Risborough School who meet the entry requirements will be entitled to a place.

No student may be selected on the basis of interview although all applicants will be invited to take part in an informal discussion about course suitability and Sixth Form Induction.

2.4 Right of Appeal

Any applicants turned down for Sixth Form places must be notified of their right to appeal against the decision to an independent body.

2.5 Source of Students

- All Princes Risborough School students who are able to meet the minimum entry requirements have the right to a Princes Risborough School Sixth Form place.
- In the event of being oversubscribed, selection of students will take place on the basis of GCSE points, with the highest GCSE points average being accepted.

2.6 Continuation into Year 13

Our aim is to enable all students to remain in the Sixth Form and to attain meaningful qualifications. There is a clear expectation that students who enrol in the Sixth Form will remain for two years. Students who are demonstrating difficulties with a particular course will, as far as possible, be encouraged to transfer onto a course more suited to their needs or where the chances of a positive outcome are considered to be greater.

BTEC National: BTEC National students are expected to complete all year 12 units to a pass standard. Progression onto the second year of BTEC is unlikely to be successful unless all the first year units have been completed to pass standard.

A' Level: Students will take a mock examination in January of Year 12. Successful students would be expected to attain an E grade or above. A second Year 12 examination will take place in June/July of Year 12. Successful students would again be expected to attain at least a D grade or 50% pass. Students who do not attain a D grade will be given the opportunity to retake this exam before the end of the summer term or at the beginning of the autumn one.

Students experiencing difficulties with specific Year 13 courses will be encouraged to change courses taking more appropriate subjects. Any existing students who are given the facility to progress onto Year 14 in exceptional circumstances would have the same expectations in terms of completion of the previous year's work as Year 12 students progressing onto Year 13.

3. Appeals

If the school is unable to offer a place parents have the right of appeal to an Independent Appeals Panel within 14 days of the notification of refusal of a place. Details of the appeals procedure will be sent at the time of notification of the school's inability to offer a place.

Further information about admissions procedures can be obtained from the Admissions Section, Education Department, County Hall, Aylesbury, HP20 1UZ.

4. Proposed catchment area for Princes Risborough School 2021



Proposed Catchment
area for Princes Risb